

SPACE APPLICATIONS CENTRE, AHMEDABAD  
EMERGENCY TASK FORCE TEAM (ETFT)  
OXYGEN SUB COMMITTEE

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**STANDARD OPERATING PROCEDURE (SOP)**

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Date: 05/05/2021

**Availability of Cylinders:**

Following Oxygen Cylinders and related accessories are available at SAC Guest House (Main Campus) for use by current SAC employees/retired SAC employees, duringan emergency situation:

1. Oxygen Cylinders - **50 Liters** Capacity along with kit - **6 (Six) Nos.**

The kit contains: (1) Oxygen flow meter (2) valve (3) Spanner (4) Humidifier.

**Users are requested to arrange for Oxygen Mask on their own**, which is readily available at any medical/surgical shop.

**Procedure for availing Oxygen Cylinder :**

- **Doctor's recommendation, with current Oxygen level details** (in Physical or Electronic form), for the requirement of Oxygen, needs to be furnished by prospective users, **Users have to make their own arrangements for collection of these cylinders from SAC Guest House and their return, after usage.**
- Oxygen **cylinders should be returned on high priority, after use**, to help subsequent users.
- Any damage or issue in oxygen flow meter, if observed, should be immediately brought to the notice of oxygen committee members.
- This service is rendered purely on contribution basis and **per filled cylinder usage cost of Rs. 1500/-** (Refilling, Transportation, Procurement of accessories) **needs to be borne by the user and paid at SAC Guest House Reception Counter at the time of collection of cylinder and accessories.**
- Users are requested to contact any of following committee members to collect the Oxygen Cylinders from SAC Guest House: -

- |                         |   |                             |
|-------------------------|---|-----------------------------|
| 1. Shri. R. N. Gouda    | - | 84691 14109 / 079 2691 4953 |
| 2. Shri. Deepak Singh   | - | 98988 25667 / 079 2691 2232 |
| 3. Shri. Nilesh Makwana | - | 94294 88888 / 079 2691 5218 |
| 4. Shri. Hiren Pithva   | - | 98247 87482 / 079 2691 3317 |

**Disclaimer**

- **SAC team will not be responsible for any issue, liabilities or eventualities (Medical, legal, monetary or otherwise), arising out of this arrangement.**
- **It may be noted that this service is being offered by SAC team in good faith, purely on voluntary basis and on humanitarian grounds.**