

**SPACE APPLICATIONS CENTRE
AHMEDABAD**

No. 5.6/04/2021/14

April 22, 2021

OFFICE ORDER

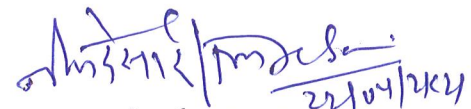
**Sub: Emergency Advisory, Task Force & Support Teams for Guidance and Support on
Covid-19 related Treatment to SAC Employees - Reg.**

Considering the current spell of second wave of Covid-19 in Ahmedabad and Elsewhere, a need has been felt to create more awareness and set-up Emergency Task Force and Coordination teams at SAC for the help and benefit of SAC Employees and their Family members. These Emergency Task force and Support teams will provide all the necessary guidance and support to SAC Employees including Support staff and Contract Workers on the Covid-19 treatment related issues (Hospitals, Dispensaries, Home Packages, Ambulance, Medicines, Oxygen Support, Food & essential items, Ventilators/ICU etc.) at available set-ups in and around Ahmedabad.

The following different Teams are hereby formed to work for this cause:

- **Emergency Advisory Committee (EAC)**
- **Emergency Task Force Team (ETFT)**
- **Entity Level Coordination Team (ECT)**

The details of the above Teams and its members is given as Annexure-1. The Chairman/Co-Chairman of the teams may co-opt any other persons/experts/volunteers as deemed necessary. All the team members are requested to voluntarily contribute their best to make SAC fraternity tide over this national crisis.


(एन एम देसाई)/(N M Desai)
निदेशक / Director

To

All Concerned



1. Emergency Advisory Committee (EAC)

S/Shri/Smt./Dr.		
Nilesh M. Desai	Director-SAC	Chairman
Virender Kumar	Director-DECU	Co-Chairman
Rajeev Jyoti	DD-MRSA	Member
Piyush Verma	Controller	Member
D K Das	Vikram Sarabhai Prof.	Member
C P Dewan	GD-PPG	Member
Leena Mendhe	Vikramnagar Disp.	Member
Sachin Mehta	Vastrapur Disp.	Member
S K Pandey	Sr. Head, P&S	Member
Ratneshkumar	Head-Accounts	Member
Randhir Kumar	Head-P&GA	Alt. Member-Secretary
Ms. Harshida Modi	Sr. AO	Member-Secretary

Scope of Work of EAC:

- Co-ordination with DOS, ISRO HQs
- Discussions / Coordination with Ahmedabad Municipal Corporation
- Discussions with CHSS Empanelled Hospitals' Management
- Guidance to Emergency Task Force team
- Guidance on Accounts / Procurement / Admin. Issues
- Attending any other contingency

2. Emergency Task Force Team (ETFT)

S/Shri/Smt./Dr.		
C P Dewan	GD-PPG	Chairman
D K Patel	EPSA	Co-Chairman
Vikas P Patel, (Retd)	SAC	Member
Leena Mendhe	Vikramnagar Disp.	Member
Sachin Mehta	Vastrapur Disp.	Member
Maulesh Gadani	Vikramnagar Disp.	Member
Chandraprakash	SSAA	Member
Deepak Mishra	SNPA	Member
Harishanker Gupta	SEDA	Member
Pinakin Thaker	SSAA	Member
Dilip J Bhatt	PPG	Member
R N Gouda	CMG	Member
Nehal Modi	Accounts	Member
J B Rami	MESA	Member
Sampa Roy	SIPG	Member
N J Bhatt	PPG	Member
G A Kassa	DECU	Member
Sneha S Koshy	Accounts	Member
Sachchida Nand	P&GA	Member
Rohit Tyagi	ITND/ESSA	Member
Dhruvi Bharwad	PPG	Member
Apurv B. Prajapati	PRO	Member
Divyang Gohil	Transport	Member
Sachchidanand	P&GA	Member
Bipinchandra Parmar	MRSA	Member
Nikunj Shah	P&GA	Member



Prahladsinh G Ada
Hiren Pithva
Suryakant Solanki

Transport
PPG
CHSS

Member
Alt. Member-Secretary
Member-Secretary

Scope of work of ETFT:

- Maintain/ Update Covid-19/CHSS related Info. on Aakash and Vyom Websites
- Guidance to Patient & Family on Phone
- Coordination with CHSS Empanelled and Other Hospitals, Ahm. UHC etc.
- Guidance/Help on Patient Accommodation in local Hospitals / Transit Facilities
- Guidance/Help on Selection of suitable health Packages for the patients
- Guidance/Help on Getting Ambulance/Transport of Patients for Investigation/Hosp.
- Guidance/Help on Medicines, Oxygen, Food for Patients / Affected Families
- Coordination with Emergency Adv. Committee (EAC) and Entity Coordination Team
- Coordination with SAC Admin./Accounts / PRO /Transport Sections

3. Entity Level Coordination Team (ELCT)

Entity	Focal Point Shri/Smt./Ms./Dr.	Coordinator Shri/Smt./Ms./Dr.
Admin.	Piyush Verma (M: 9426660202)	S K Pandey - 9537816447
		RatneshKumar - 9428000317
		RandhirKumar - 9427600125
		Harshida Modi - 9824168875
		Upendra Gondhalekar- 9408279541
ASG	M B Mahajan (M: 9429001112)	Jaswant - 9429438664
		Alok Singhal - 9824670100
		Yogesh Tyagi - 8141409496
CMG	Rakesh Jain (M: 9825000816)	S.K.Singhal - 9925244706
		SanjeevKumar - 9327051022
		R M Ajwaliya - 8200056040
		S K Singh - 9376623474
DECU	Rajesh Khandelwal (M: 9429571547)	S L Rajashekhar - 9712748796
		Sambhavnath Trivedi - 9898030347
		G A Kassa - 9825779501
EPSA	I.M.Bahuguna (M: 9426585878)	Nikhil Lele - 6351686487
		S P Vyas - 9427001180
		J G Patel - 9712515974
		D R Rajak - 9428499221
		Mehul R Pandya - 9426650131
ESSA	Apurba N. Bhattacharya (M: 9429324229)	Paresh R Sarvaiya - 9428911574
		Patel Jaymeen J. - 9510284776
		Chauhan Harshad - 9898313326
HSTG	Arup Roy Chowdhury (M: 9409244917)	Anurag Verma - 7567585746
		Deepak K. Singh - 9898825667
		Sidharth Singh - 8142578210

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Entity	Focal Point Shri/Smt./Ms./Dr.	Coordinator Shri/Smt./Ms./Dr.
MESA	H R Kansara (M: 9427276937)	Neeraj Mathur- - 9898598531
		Sameer Sakhare - 9426533139
		Ashish Soni - 9428805008
MRSA	Rajeev Jyoti (M: 8980468089)	Jolly Dhar - 9099122219
		B. Saravanakumar - 9427304342
		Nikhil Y Pandya - 9879062628
		Nilesh D Makwana - 9429488888
PPG & Library	Chirag P Dewan (M: 9427001143)	Pankaj Tambulker - 9601863256
		Hemant Jain - 9724051317
		Poojesh Bhimani - 8128589396
		Rachna Patnaik - 9429923720
SEDA	Soumya S Sarkar (M: 9427011267)	KK Patel - 9427337980
		Asha Sharma - 9428919416
		Dhrupesh Shah - 9427321376
		Ravi Atrey - 9662365968
SIPG	Debjyoti Dhar (M: 9426608936)	Nikunj Darji - 9427790910
		Bankim Shah - 9274075575
		Devang Mankad - 9428913519
		Sampa Roy - 9409649078
SNPA	K S Parikh (M: 9428813098)	Pranav Pandey - 9904029944
		Praful Vaghela - 9033880594
		Dhaval Upadhyay - 9374778906
SRA	A K Lal (M: 9727796608)	Parimal Govani - 9925003530
		Vinod M Patel - 9409419708
		Dhaval Vartak - 9824541573
		Vimal M Shah - 9925722401
		Nandini Deshpande - 9586181711
		Himanshu D. Patel - 9898205869
		Anil K Shah - 9913817788
		Archana D Bhatt - 9909769959
SSAA	K K Sood (M: 9427523987)	Chandra Prakash - 9426596702
		Pinakin Thaker - 9825782724
		M L Badheka - 9106767132
		Parul Ajmera - 9429522727
		Kriti Khatri (DES) - 9868088685

Scope of Work of ELT:

- To understand the Problem / issue with the affected Beneficiary
- First level Guidance/Help on Health Package/Hospital to respective Entity Personnel
- Coordination with Emergency Task Force Team Member/s
- Coordination with SAC Admin./Accounts / PRO /Transport Sections

Chirag P Dewan

4. Standard Operating Procedure (SOP) for the Beneficiary
- i. If any family member feels unwell, Please contact any of the Dept. Doctor MO / AMO.
 - ii. If any family member shows Covid-19 Symptoms as confirmed by doctor, First contact your Entity level Coordination Team (ECT) Member or Focal Point
 - iii. Based on ECT member's advice, Please contact Emergency Task Force Team member.
 - iv. Please also visit SAC Aakash (SACNET) and Vyom (Internet) Websites and get relevant information related to SAC approved CHSS empanelled/Designated Covid-19 Hospitals in Ahmedabad / Gandhinagar.
 - v. Please get individual/specific Guidance/Help from any of the ETF team members by contacting them on phone/mobile on the following aspects:
 - Covid-19/CHSS related Info. through Aakash and Vyom Websites
 - Selection of suitable health Packages for the patients
 - Patient Accommodation in local Hospitals / Transit Facilities
 - Getting Ambulance/Transport of Patients for Investigation/Hospitalisation
 - Getting Medicines, Oxygen, Food for Patients / Affected Families
 - Coordination with CHSS Empanelled and Other Hospitals, Ahm. UHC etc.
 - Submission of CHSS forms, medical bills etc. to Admin., Accounts etc.

Disclaimer:

It may be noted that these services are being offered by SAC Teams and Team Members in good faith, purely on voluntary basis and humanitarian grounds. The beneficiary in distress seeking guidance and help is free to decide on the final choice of option related to the treatment mode, choice of hospital, transportation etc. SAC teams or team members will in no way be responsible for any issues, liabilities or eventualities (Medical, legal or monetary or otherwise), arising out of this guidance or help.



Emergency Task Force Team (ETFT) : Contact Details

Emergency Task Force Team S/Shri/Smt./Dr.		Office Contact No.	Mobile Contact No.
C.P.Dewan, GD-PPG	Chairman	2691-3313/3312	9427001143
D.K.Patel, EPSA	Co-Chairman	2691-6204/6207	9898074896
Vikas P. Patel, Retd. SAC	Member	-----	8140465289
Leena Mendhe, Vikramnagar	Member	26860807	9427001165
Sachin Mehta, Vastrapur Disp.	Member	26304613	9426756766
Maulesh Gadani, Vikramnagar	Member	26926877	8000994993
Chandraprakash, SSAA	Member	2691-3622	9426596702
Deepak Mishra, SNPA	Member	2691-8204/8233	9824978934
Harishanker Gupta, SEDA	Member	2691-3878/5448	9427337444
Pinakin Thaker, SSAA	Member	2691-3627	9825782724
Dilip J. Bhatt, PPG	Member	2691-3319/3396	6352207819
R.N.Gouda, CMG	Member	2691-4953	8469114109
Nehal Modi, Accounts	Member	2691-2069	9979902750
J B Rami, MESA	Member	2691-5061/5067	9998744538
Sampa Roy, SIPG	Member	2691-4163/4726	9409649078
N.J.Bhatt, PPG	Member	2691-4042/3312	9924856566
G A Kassa, DECU	Member	2691-3139/2513	9427314895
Sneha S., Accounts	Member	2691-2058	9847483467
Sachchida Nand, P&GA	Member	2691-2080/2095	9375916355
Rohit Tyagi, ITND/ESSA	Member	2691-5118	7698332984
Dhruvi Bharwad, PPG	Member	2691-2442	9998371583
Apurv B. Prajapati, PRO	Member	2691-3416	7486980242
Divyang Gohil, Transport	Member	2691-3195	8469849220
Bipinchandra Parmar, MRSA	Member	2691-5228/5250	8000089655
Nikunj Shah, P&GA	Member	2691-2044	9722431664
Prahladsinh G.Ada, Transport	Member	2691-3195/3046	9924236194
Hiren Pithva, PPG	Alt. Mem. Sec.	2691-3317	9909507862
Suryakant Solanki, CHSS	Mem.-Sec.	2691-2026	9427702577