



**Government of India
Department of Space
Space Applications Centre
Ahmedabad**

Request for Quotation

**To set up quality “Food Court outlets” at Space Applications Centre,
Jodhpur Tekra, Satellite Road, Ahmedabad-380015**

I. INTRODUCTION:

Space Applications Centre (SAC) is a reputed Research & Development Organization under ISRO, Department of Space, Government of India, located on Satellite Road, Ahmedabad. SAC invites offers (quotations) from reputed catering establishments to set up their outlet in the SAC Centre parking area (outside main security perimeter) to cater for the staff and visitors to the Centre.

SAC has approximately 4000 employees & other staff. Large numbers of visitors are arriving daily

II. SCOPE OF WORK:

Offers are invited from experienced caterers for serving food items as per the menu and rates mentioned as per Annexure-II.

The scope of the contract is to run a KIOSK on rate contract basis to the complete satisfaction of SAC Authorities. The essence of the contract is to prepare and serve wholesome and good quality meals, snacks, Tea, Coffee etc. as shown in Annexure-II, on a regular basis.

1. A self-service kiosk exists and is located outside the main security perimeter of SAC with proper cooking, storage and eating area.
2. The Service Provider to be housed in this area will have to set up the interiors other than the existing at their own cost if required after seeking permission from the competent authority.
3. Infrastructure like fully equipped kitchen with modern facilities, store dining hall, utensils, water cooler, grinder, bain-marie, refrigerator, cutlery, crockery etc shall be provided by SAC.
4. The adequacy and essentiality of any equipment or need will be decided by SAC and should maintain high standard of cleanliness in the kitchen, utensils, dining tables, serving plates, glasses etc. with standard cleaning agents and in hygienic condition. The staff deployed should be medically fit and free from diseases. The employees so deployed by service provider should produce a medical fitness certificate from the Govt. Doctor.
5. The Service Provider should ensure that the equipment and utensils provided by SAC at its disposal under the contract are maintained well and handled carefully. The Service Provider shall compensate SAC for any loss etc. arising due to the negligence or mishandling of the equipment etc by Service Provider's staff. Any shortfall of the items should be intimated to SAC instantly.
6. The equipment and other items provided by SAC under the contract should be accounted properly and the inventory of the items shall be checked by a team consisting of representative of SAC and the Service Provider whenever required.
7. All provisions, groceries, vegetables, etc. required for preparation of break-fast lunch and dinner shall be arranged by the Service Provider. The groceries and vegetables used

should be of high quality with regard to hygiene and cleanliness. SAC will not provide any transport facility to bring the items.

8. Collection and disposal of food waste (biodegradable & non-biodegradable) should be carried out in an eco-friendly way outside the premises of the campus by the Service Provider at his own expense. Any complaint in this regard, the service provider will be held responsible.
9. The service provider should use standard brand materials viz.
 - i Tea - Brooke-bond / Wagh Bakri Tea-dust or of equivalent brand
 - ii Coffee - Nestle / Bru Coffee powder or of equivalent brand
 - iii Milk - Amul Shakti
 - iv Oil - Sunflower oil of reputed brands.
 - v Rice & other ingredients- Good Quality of rice, (any brand like Masuri/Gujarat 17/ Tibbar etc.) wheat, Atta, (Good Quality wheat such as Tukdi, Dawoodkhani etc) Dal & other ingredients etc.
 - vi Fresh Vegetables

All raw materials used for food production should be of standard brands approved by FSSAI. A register shall be maintained by the service provider and shown to the officer-in-charge as and when required for inspection of material etc.

10. Minimum Manpower required for running Kiosk: Minimum Manpower mentioned below has to be deployed by the Service Provider on every day. Additional Manpower could be added extra, if required. Total expenditure for the Manpower will be fully borne by the Service Provider.

Position	No. of Staff Required
Manager /Catering Supervisor	01
Cooks	03
Catering Attendant	04
Housekeeping Attendant	02

III. GENERAL TERMS AND CONDITIONS:

1. **Duration of the Contract:** The contract will be for a period of **two years** (unless it is curtailed or terminated by SAC, owing to deficiency of service, sub-standard quality of workforce deployed, breach of contract, cessation of the job requirements with 30(Thirty) days' notice.). The contract may be extended on the same terms and conditions for a further period of one year, if found satisfactory.
2. The KIOSK committee of SAC will assess the offers submitted by the interested Service Providers. SAC reserves the right to accept / reject any / all bids without assigning any reason.
3. Eligible / Successful Service Provider shall be shortlisted and allowed to set up the outlet by KIOSK Committee of Space Applications Centre by signing an Agreement on non-judicial stamp of Rs. 100. The decision of the committee shall be final and binding.
4. The Service Providers shall be bound by the details furnished by them to SAC while submitting the offer or at subsequent stage. In case, any such information furnished by them is found to be false at any stage, it would be deemed to be a breach of terms of contract and the Service Provider shall be liable for legal action or termination of the Contract.
5. The Service Provider should have executed Catering / Canteen Services Contract in reputed organizations for a period of minimum (03) three years.
6. Service Provider should not have been banned or black-listed by any Government Department/ Central Government Unit/PSU/Financial Institution/Court.

7. The Service Provider who has been awarded with the Contract shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this Contract to any other agency.
8. The Service Providers shall be responsible for the good conduct of the personnel employed by him & will be responsible for and liable to pay compensation for any damage or loss to the property of SAC as a result of negligence / carelessness of any of his employees.
9. The Character and Antecedents of the workforce deployed shall be got verified through record check by the Service Provider from the concerned Police Authorities and submit the Original Police verification report to SAC. The expenditure incurred for this if any, has to be borne by the Service Provider.
10. SAC being a High Security Area, the successful Service Providers will be required to follow the security guidelines such as possession of a Valid ID card for entering the campus and maintaining discipline.
11. The timings of operation shall be from 7.00 A.M to 8.00 P.M from Monday to Friday and on Saturdays from 8.30 AM to 5.00 P.M. Service Provider has to extend service hours as per the official requirements projected by the competent authority.
12. Well equipped and experienced caterers having adequate manpower should only apply.
13. Staff should wear clean uniforms with cap, apron, shoes, gloves etc. on duty and while handling food.
14. All tenders in which any of the prescribed condition is not fulfilled or any conditional offer put forth by the tenderer shall be summarily rejected.
15. **Pre-bid Meeting:** Service Providers may visit SAC to see the Kiosk area. Pre-bid Meeting will be held on 05.07.2018 at 1500 hrs at Reception (Building No. 30-D) before submitting their offers. They may contact Administrative Officer (GA), phones: 26912082 / 26912080 or email ao_ga@sac.isro.gov.in to set up the visit.
16. **SAC RIGHTS:** SAC reserves the right to accept or reject any offer fully or partly without assigning any reason, if the rates quoted are not rational and viable. SAC is not bound to accept the lowest or any other tender and reserves the authority to reject any or all the tenders received without assigning any reason.
15. The service provider shall make its own arrangements for conveyance, food etc for the workforce deployed.
16. One copy of this RFQ may be signed and submitted along with quotation confirming acceptance of all terms & conditions of RFQ.
17. The Service Provider shall obtain necessary license and maintain necessary register as required under statutory regulations.
18. None of the persons deployed by the Service Provider shall be allowed to be in the premises during night - time or to use it for residential purpose.
19. All articles which are to be taken out or brought inside the premises shall be liable for security checks.
20. The Service Provider shall not use the premises for any other activities except the purpose for which it has been provided.
21. For any reason, if the Service Provider does not run the catering services and locks the KIOSK premises without permission of SAC, the SAC Authorities shall be at liberty to break open the lock and make an inventory of the articles. Such an inventory shall be final and binding in connection with any mutual claims. In such eventuality, SAC shall also be at liberty to make alternative arrangements for providing catering services at the sole risk and cost of the contractor.
22. The manpower deputed by the Service Provider shall have no claim/right to regular employment in SAC/ISRO Ahmedabad.
23. Any other terms & conditions of clause not covered in this document shall be in accordance with the concerned labour laws and other statutory Rules /Acts.

IV. RESPONSIBILITY OF THE SERVICE PROVIDER:

1. The Service Provider shall comply with statutory rules connected with Contract Labour (Regulation & Abolition) Act 1970, Employees Provident Fund Act, Employees State

Insurance Act, Minimum Wages Act, Payment of Wages Act, Workmen's Compensation Act and shall submit necessary registration documents whenever called for.

2. The Service Provider should strictly follow all the rules in force with regard to labour Relation & Welfare. The labourers of the Service Provider should be covered by EPF, ESI and other similar statutory welfare measures.
3. The Service Provider shall be responsible for the polite, decent and courteous behaviour of their labourer towards the guest, officials of SAC and Users. If SAC feels that the behaviour or conduct of any staff of the Service Provider is not conducive to SAC or if any labourer is unsuitable to work in SAC or any other reasons, the Service Provider is liable to change the labourer/staff forthwith. The decision taken by SAC in this respect shall be final and binding.
4. The Service Provider shall serve good quality tea, coffee, snacks etc. as contained in the Annexure-II to the staff members & guests of SAC and shall provide the services from 07.00 am. to 8.00 pm. at Kiosk on all the days except on Saturday. Saturday service timing from 08:30 A.M to 05:00 P.M. However, in case of any requirement, SAC reserves the right to keep the KIOSK open on Sundays as well as beyond the specified time. A penalty of Rs. 100/- shall be levied for deviation from the fixed menu on each incident.
5. The premises with fittings and fixtures, etc. provided to the Service Provider for running the services shall be the property of the SAC. The Service Provider shall have no right on any of these and shall place them back at the clearance of SAC when demanded. The Service Provider shall be responsible for the safe custody and proper use, repairs and maintenance of all equipments and other properties of SAC, whether movable or immovable. Any damage caused to the equipment or the property by the negligent operation of the Service Provider or by his employees shall be repaired by the Service Provider immediately to SAC without any loss of time, failing which, the cost of equipment/property will be recovered from him or from other dues payable to him or from his security deposit or by other means as deemed fit by SAC. On such recovery, when security deposit would get reduced.
6. Any complaint about unhygienic condition / cleanliness will be viewed seriously. The quality of snacks, tea/coffee etc. to be supplied by the Service Provider shall be wholesome and of good standard. Complaints about the quality of snacks/beverages etc. served in the Kiosk shall be investigated by the SAC Authorities. If any of these items are not found up to the standards for consumption, the same shall be immediately removed from the premises or destroyed under the instructions of the SAC Authorities in addition to levying of suitable penalty up to Rs. 500/-.The decision of the Head, P&GA, SAC in this regard shall be final and binding on the contractor.
7. The Service Provider has to make arrangements to provide LPG gas cylinder. The charges of LPG gas cylinder including transportation and incidental charges shall be borne by the service provider. The service provider shall have to make his own alternative arrangements in case of non-availability of LPG cylinders. In case the supply of Gas-pipeline becomes functional in future, the charges for actual usage will be borne by the Service Provider.
8. The Service Provider shall provide all raw materials of standard quality at his cost and will thoroughly clean the same before cooking. The service provider shall pay utmost care in preparation of food in a most hygienic way.
9. The service provider shall maintain the dining and mess neat and clean. Used utensils and food remains shall be immediately removed from the dining tables. The utensils/cutlery should be thoroughly cleaned and dried with no marks left on them before serving to the users.
10. SAC reserves the right to ask the service provider to remove any of its employees from service, if they have been found to have indulged in any activity / behaviour, which is against the letter and spirit of the service provider.
11. As all the utensils / cutlery would be provided by the SAC, it shall be the responsibility of service provider to ensure its safety and keep a stock register for the same, which should be verifiable at any time. Any shortage found during the verification would have to be replaced by the service provider with an item of similar quality; otherwise, the cost of the items will be deducted from the bills.

12. The service provider shall be solely responsible for the redressal of grievances / resolution of disputes relating to workforce deployed. SAC shall, in no way, to be responsible for settlement of such issue whatsoever.
13. Service Provider shall be responsible for complying with all the relevant statutory regulations and shall be solely liable for the consequences arising out of non-compliance of the provisions of any of the relevant statutory regulations.
14. The Service Provider shall be responsible for any theft, pilferage or misbehavior by any of their employees engaged for carrying out the work.
15. The Service Provider should indemnify SAC for any loss or damage caused due to the negligence or intentional activities of their employees.
16. The Service Provider and their manpower should follow all the security regulations and instructions issued by SAC.

V. TERMINATION OF CONTRACT:

SAC reserves the rights to terminate the contract,

- (a) If the performance / service is found unsatisfactory for any other reason, any time during the term of the contract at the sole discretion of SAC authorities by giving 60 days' notice to the contractor.
- (b) On expiry of the period of contract, if not extended further.

In case, the Service Provider wants to terminate the contract, he will have to serve 4 (four) months' notice in advance to SAC in writing, giving cogent reasons and seek consent of SAC for such termination.

VI. SECURITY DEPOSIT:

- (i) The Service Provider shall deposit with SAC a sum of Rs. 2,00,000/- (Rupees two lakhs only) as security deposit in the form of Demand Draft / Bank Guarantee / Term Deposit on any scheduled bank drawn in favour of Accounts Officer, SAC payable at Ahmedabad and no interest shall be paid thereon. The security deposit will be refunded to the Service

Provider after three months from the date of expiry / termination of the contract, if there is no claim for compensation from SAC.

- (ii) The whole of the security deposit will be forfeited in case of breach of any of the terms agreed upon by the Service Provider. The security deposit would also be appropriated at the discretion of the SAC towards dues payable to SAC under the law or for loss or damage or expenses that may be sustained by SAC as a result of breach/negligence of any of the terms by the Service Provider.

VII. PAYMENT OF TAX:

GST or any other taxes, if applicable, for providing catering services at SAC, shall be borne by the Service Provider.

VIII. PAYMENT:

1. All dealings in the SAC Kiosk other than official requisitions shall be through cash (as per the rates finalized by SAC) to be collected directly. Electronic billing system should be implemented & provided the bills to the user and collect payment from them directly. SAC will not be responsible for collection of payment or for any compensation for loss incurred because of failure of the service provider to collect funds or keep proper accounts.
2. Any official requisition generated by the officials of SAC shall be approved by Competent Authority, which will be endorsed by Catering Manager/Sr. Catering Manager on the date of requisition itself for providing the services. **The bills for official requisitions shall be submitted separately on monthly basis to Sr. Catering Manager, SAC for payment.**

IX. FACILITIES AT SAC:

SAC shall provide the following facilities:

- (a) Place for preparation of snacks, tea/coffee etc. The Service Provider shall be required to pay a token license fee as applicable, which will be decided by the Estate Management of SAC.
- (b) Water-cooler for drinking water.
- (c) Refrigerator, Mixer, Gas Burners, Bottle Cooler and Weighing Machine.
- (d) Geyser for supply of hot water for washing the dishes using detergent. (No detergent will be provided by SAC).
- (e) Electrical power for electrical appliances (not for cooking).
- (f) Wet grinder, Dosa plate and Idli Vessels.
- (g) S.S. Plates, Glasses, Crockery, Cutlery etc.
- (h) Open Shelf, Steel cupboard, tables and chairs.

XII. SERVICES :

1. The Service Provider shall regularly provide Breakfast, Lunch, Combo Meal, Tea/Coffee/Snacks etc as specified in Annexure - II.
2. In the event of adding any item(s) to the list given in the "Rate Schedule" after the commencement of the contract, the prices shall be got approved from the SAC Authorities. Prices of dishes mentioned in Annexure-II shall remain unchanged throughout the contract. The committee reserves the rights for price revision, if found necessary.
3. The Service Provider shall have to make his own transport arrangements for his functioning.
4. Packing should be done in suitable containers (Silver foil container, butter paper) etc with an additional charge of Rs 2/- only per packet. Old News Paper & Polythene covers should not be used for packing.
5. Dosa, Idly, Upma and Masala Dosa should be made available during evening time from (03 pm to 07 pm). Timings and **availability of each item in the menu shall be discussed later**. Packed order shall be provided for official request forwarded with the approval of the competent authority.

XIII.GENERAL:

If at any stage during the period of the Contract, any case involving moral turpitude is instituted in the Court of Law against the Service Provider or the persons deployed by him, SAC reserves the exclusive and special right to terminate the contract outright without any notice to the Service Provider and in such event, the Service Provider shall not be entitled to any compensation from SAC and the security deposit shall be forfeited. The Service Provider shall strictly follow all the security instructions in-force and abide by all rules & regulations.

XIV.JURISDICTION :

The Courts at Ahmedabad alone shall have the jurisdiction to entertain any dispute or proceedings arising out of the contract.

INSTRUCTIONS FOR TWO-PART TENDER

The offers should be submitted in two parts i.e. Techno-commercial and Price bids separately for providing catering services for a period of two years, which may be extended for one more year if found satisfactory on mutual agreement. Please refer details instructions as per annexure I & II.

Both Techno-commercial and Price Bids in separate sealed envelopes must reach Administrative Officer (GA), Bldg. No. 2080, Space Applications Centre (ISRO), Jodhpur Tekra, Ambawadi Vistar P.O., Ahmedabad - 380015 (Phone No. 26912080/82) latest by **17.07.2018** (Tuesday).

The Tender fee (non-refundable) of Rs. 500/- (Rupees Five Hundred only) should be made in the form of crossed Demand Draft (MICR DD only) from any nationalized bank, payable at Ahmedabad and drawn in favour of Accounts Officer, SAC, Ahmedabad.

Tender fee should be enclosed along with the Techno-Commercial bid or in a separate envelope. Bids submitted without tender fee or with tender fee enclosed with the Price Bid, will be rejected.

I PART I : Techno Commercial Bid (Annexure-I) (Without Prices)

- i. **The Check List (Annexure –I) should be duly filled and attached with the copies of the tender document required as per RFQ.**
- ii. This part should contain detailed specifications of the items quoted by you along with Technical literature and leaflets, if any.
- iii. The commercial terms applicable for the item quoted by you should be indicated in this part.
- iv. **Prices should not be indicated in this cover** (if prices are indicated the offer will be summarily rejected). However, a copy of the price bid (without prices) can be enclosed in this part to enable to understand whether all the items required to be quoted by you have been quoted in the price bid. Alternatively, a statement is to be made indicating that you have quoted prices for all the items as per the tender and enclosed in the Price Bid as per the format.

Note :

1. Either Technical Specifications or terms & conditions as above should be very clearly reflected item-wise with reference to the items called for in the tender.
2. Please note that the *PRICE SHOULD NOT BE* indicated in this part.
3. Technical and Commercial part as described above shall be prepared and put it in a sealed cover.

Sealed cover should be addressed as follows:

Tender No. : SAC/ADMN(GA)/TN-01/18

Due Date : 17/07/2018

PART I : TECHNICAL & COMMERCIAL BID

**The Administrative Officer, GA (2080)
Space Applications Centre
Ambawadi Vistar P.O.
Ahmedabad – 380 015**

From :

II PART II : PRICE BID (Annexure-II)

- i. The prices applicable for the items, item-wise in response to the tender shall come into this part.
- ii. Tenderer shall quote item-wise prices in annexure-II with reference to their technical offer, **which should not be 10% above** the base rates. Rates quoted should be without GST. GST as applicable can be included while making bills to the users.
- iii. L1 will be calculated after taking aggregate total of all prices as per the quote mentioned in the menu except MRP items 20, 21, 22, 27, 30.
- iv. Price part prepared as above shall be enveloped and super scribed as follows:

Tender No. : SAC/ADMN(GA)/TN-01/18

Due Date : 17/07/2018

PART II : PRICE BID

**The Administrative Officer, GA (2080)
Space Applications Centre
Ambawadi Vistar P.O.
Ahmedabad – 380 015**

From :

- III** The Technical & Commercial envelope (Part I) and Price cover (Part II) prepared as above along with 'Tender fee cover' should be inserted in another Envelope and super-scribed as follows:

Tender No. : SAC/ADMN(GA)/TN-01/18

Due Date : 17/07/2018

PART I & PART II ARE INDIVIDUALLY SEALED AND KEPT INSIDE :
(DD towards Tender fee also is kept inside)

**The Administrative Officer, GA (2080)
Space Applications Centre
AmbawadiVistar P.O.
Ahmedabad – 380 053**

From :

Selection criteria for Service Providers

Qualifications:

- 1.1 Service provider should have minimum experience of 3 years on the date of issue of this tender with necessary relevant experience in providing such services (Attach relevant Contract copies, documents etc. with the bid).
- 1.2 **The Agency should have satisfactorily carried out work of similar type within last 3 financial years in any Government Institution/ Autonomous Body/Central PSU/Reputed organizations costing minimum 75 Lakhs.** The applicant shall submit proof in support of his claim. Such certificates shall be signed by a competent authority in the respective organization.
- 1.3 Service provider's office must be located in or around 50 km radius of Ahmedabad. Service provider shall provide all local contact information like address, landline phone, mobile numbers, email address, Names of contact persons (at least two) etc.
- 1.4 Service provider shall submit copies of I.T. returns, Audited financial statements for the last three years, etc. along with **bid** document.
- 1.5 Following Documents/Details should be enclosed along with the tender document.
 1. Copy of Registration certificate of the firm, issued by appropriate Government authority.
 2. PAN and Service Tax Registration No.
 3. The latest valid Solvency Certificate from a Scheduled Bank for Rs. 25 lakhs.
- 1.6
 1. Service Provider's Company/firm should not have been banned or black-listed by any Government Department / Central Government Unit / Public Sector Unit / Financial Institutions / Court.
 2. Service Provider shall attach Certificates from previous clients for whom they have executed/are executing similar service contracts.
- 1.7 The successful bidder shall submit bids along with Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rupees One Lakh only) in the form of DD/FDR/TDR/Bank Guarantee issued by any scheduled Bank in favour of "Accounts Officer, SAC" payable at Ahmedabad. Any bid received without EMD will be treated as invalid.
- 1.8 The successful bidder shall submit Security Deposit of Rs.2,00,000/- (Rupees two lakhs Only) in the form of DD/Cheque issued by any scheduled Bank in favour of "Accounts Officer, SAC" payable at Ahmedabad after finalization of the Contract.
- 1.9 SAC Officials shall visit the Service Provider's premises for verification of information related to work orders/space/manpower etc. and other infrastructure facilities claimed. A bid by Service Provider, who is not able to substantiate/satisfy the requirements for qualification as stipulated in this RFQ, will be rejected.

Depending on the written material provided by the Service Provider in the technical bid, and based on an evaluation of the committee after conducting a site visit at the service providers work area, the offers shall be assessed on the following parameters:

Sl. No.	Parameter	Maximum Marks	Marks allotted
1	Food Quality/Presentations	20	
2	General hygienic of the premises	20	
3	Man power strength	20	
4	Kitchen facility / Store Conditions	20	
5	Staff hygiene/Uniforms/ Grooming	20	
	Total	100	

Before opening the price bid, site visit shall be conducted in respective outlet of the service provider and shall be evaluated. Minimum marks required to qualify is 50 out of 100. This shall be treated as one of the criteria's to qualify the technical bid. The address where the site visit has to be conducted should be given by the Service Provider while submitting the technical bid. Site visit shall be conducted without prior intimation to the Service Provider.

Bids received without technical bid format duly filled in will be rejected. The Tenderer is required to enclose the photocopies of the following documents along with the Quotation, failing which their bids shall be summarily/out rightly rejected and will not be considered any further. Page no. of each tender document should be mentioned clearly in the column provided in the technical bid format.

- (a) Copy of Registration Certificate of firm/company
- (b) Copy of PAN Card
- (c) Copy of IT returns for the last 03 Financial years
- (d) Copy of Service Tax Registration certificate
- (e) Bank Account Details of the Tenderer
- (f) Copy of License issued by Labour Commissioner
- (g) Details of Contracts made by Tenderer in the past 3 years with proof of their service receivers, for providing similar services along with performance certificate duly endorsed by contractor.
- (h) Undertaking to be furnished by the Tenderer that he/she/they have no legal suit/criminal case pending against him/her/them or its proprietor or any of its Directors or having not been earlier convicted on grounds of moral turpitude or for violation of laws in force.
In case, any of such documents furnished by him/her is found to be false at any stage, it would be deemed to be a breach of terms of contract making him/her liable for legal action besides termination of the contract.

Annexure - I
Bids received without these details will not be evaluated.

CHECK LIST FOR TENDER

Sr. No	Particulars	Yes	No	If Yes Page No. of Tender Documents	Remarks
1	Audited Annual Financial Statements and IT returns for 2014-2015, 2015-2016 and 2016-2017 are attached?				
2	Copies of Orders of Similar nature of work which proves the experience executed during the last three years are enclosed?				
3	Details of at least one similar work valuing not less than 75 lakhs is provided?				
4	Does the Firm have valid registration under Company Act/Shop Act or any other relevant statute, which should be minimum 3 years old?				
5	Has the bidder produced Bank solvency certificate of a value not less than 25 Lakhs?				
6	Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rupees One Lakh only) is submitted with tender?				
7	At the time of Agreement, Security Deposit of Rs. 2,00,000 (Rupees Two Lakhs only) has to be deposited by the successful Bidder?				Consent letter should be attached.
8	ITR statement for the past 3 years enclosed?				
10	Does the firm have valid registration under GST?				
11	One copy of this RFQ signed and submitted along with quotation confirming acceptance of all terms & conditions of RFQ?				

Sr. No	Particulars	Yes	No	If Yes Page No. of Tender Documents	Remarks
12	Does the firm have Registered office in Ahmedabad City? If so, valid proof viz.: Name, Address, Email, Phone/Fax?				
13	Has the firm been banned/ black listed / Put on Holiday list by any Government Dept/ Central Govt. Unit/Public Sector Unit / Financial Institutions/ Court etc.?				
14	Copy of PAN Card?				
15	Copy of License issued by Labour Commissioner?				
16	Signed declaration (As per the format given in the Tender Document)?				

Note: In order to evaluate the offers, all the above conditions will have to be fulfilled by the Tenderers failing which the offers will be summarily rejected. Such of those tenderers/agency/company/firm does not have earlier similar experience in these, services will not be considered and summarily rejected.

DECLARATION

(On letter head of Agency/Firm of the Tenderer)

1. I/We have carefully read and understood all the terms and conditions of the tender stated from page No. 1 to 15 of all General terms and conditions, annexure- I & II for KIOSK contract and undertake to abide them.
2. I/We also agree to abide by all the statutory requirements as prevailing from time to time.
3. I/We hereby undertake that our company/firm do not have any legal suit/criminal case either pending against me/us/proprietor or any of our Directors (in case of company) or being contemplated and have not been earlier convicted on the grounds of moral turpitude or for violation of laws in force.
4. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We, am/are aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my/our tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized Signatory

Date: _____

Full Name: _____

Place: _____

Seal:

Annexure – II

PRICE FORMAT
OUTSOURCING CONTRACT FOR KIOSK IN SAC

Sr. No.	Item with Quantity	Base Rate (Rs.)	Rates offered by services provider (Rs.) (Rates should not be quoted more than 10% of base rates)
1	Special Tea (120ml.)	5.00	
2	Special Coffee (120ml.)	6.00	
3	Bread Butter (2 pieces-50 gms + 10 gm butter)	8.00	
4	Cheese Sandwich with potato wafer (150 gms)	18.00	
5	Veg. Sandwich with potato wafer (150 gms)	18.00	
6	Idli (2 Nos,50 gms each) + Vada (1Nos,25 gms each) + (120 gms sambhar + chatni)	20.00	
7	Idli(2 Nos,50 gms each) + (120gms sambhar + chatni)	15.00	
8	Medu Vada (2 pieces – 50 gms each) + sambhar + chatni)	15.00	
9	Plain Dosa (150 gms) + sambhar + chatni(120 gms)	12.00	
10	Masala Dosa (150 gms) + sambhar + chatni (120 gms)	18.00	
11	Uttapam (200 gms) + sambhar + chatni (120gms)	16.00	
12	Samosa – Punjabi (2 pieces – 75 gm each+ tomato sauce)	15.00	
13	Veg. Cutlet (2 pieces – 75 gms each) + tomato sauce	14.00	
14	Mix Pakoda (120 gms + Emli Chatni)	15.00	
15	Omlete Double with 2 slices of Bread (Bread Slice each 25 gms)	20.00	
16	Alu Paratha (2 pieces 75 gms each+ 100 ml curd)	20.00	
17	Chapathi with kurma (Chapathi 75 gms each+kurma 150 gms)	20.00	
18	Puri Shak (4 puri – 50 gms each+ 150 gms Veg. (shak)	20.00	
19	Combo Meal (Veg Pullao 200 gms + 2 Chapathi 50 gms each+ Mix veg Curry 120 gms +Green Salad 30 gms+Pickle 15 gms +1 Roasted Papad)	40.00	
20	Frooti	MRP	At MRP Price
21	Real Juice	MRP	At MRP Price
22	Cold Drink (different types)	MRP	At MRP Price

23	Veg. Puff	15.00	
24	Dalvada (100gms Dalvada+Onion +Mirchi)	20.00	
25	Veg.Burger (100 gms+Totato sause)	20.00	
26	Butter Pav Bhaji (2 pices Pav,Each 30 gms+150 gms Bhaji + onion)	35.00	
27	Kakhara	MRP	At MRP Price
28	Veg. Manchurian (120 Gms)	20.00	
29	Veg. Noodles (200 gms)	25.00	
30	Mineral Water	MRP	At MRP Price
31	Veg. Momos (5 nos)	25.00	
32	Veg. Poha	15.00	
33	Vada Pav (2 piece)	20.00	
34	Veg. Upma	15.00	
35	Dhokla (Dhokla 100gms + chatni)	15.00	
36	Khaman (Khaman 100 gms + Kadhi 50 gms)	15.00	
37	Dal Kachori (1 Pices 75 gms)	10.00	

*L1 will be calculated after taking aggregate total of all prices as per the quote mentioned in the menu except MRP items 20, 21, 22, 27, 30.

(Signature of the Authority Signatory with Seal)

Date: _____

Full Name:_____

Place:_____

Seal: