

**GOVERNMENT OF INDIA
SPACE APPLICATIONS CENTRE
CONSTRUCTION & MAINTENANCE DIVISION
AHMEDABAD**

Tender Notice No. & DATE: SAC/CMD/23/2008-2009 dated 31.10.2008.

1. **On behalf of the President of India**, sealed item rate tenders are invited in “Two cover system”, from contractors having a valid and current registration in appropriate class (w.r.t. nature of work and value of work) of CED/DOS, CPWD, MES, Railways and /or State PWDs having experience in works of similar nature and magnitude for the following works, and will be received in the office of the Head, Construction & Maintenance Division (CMD), Space Applications Centre (SAC) Jodhpur Tekra, Ambawadi Vistar P.O., Ahmedabad –380015.

Note: “Similar Nature of work” means office or lab or institutional building works with RCC framed construction including allied PH works.

SI. No	DESCRIPTION	APPROX COST	EARNEST MONEY DEPOSIT	COST OF TENDER DOCUMENT	PERIOD OF COMPLETION
1.	Construction of RESIPA LAB & Office Building at Technical area, New SAC Campus in Bopal Village, Ahmedabad. (Civil, Approach Road & Allied PH works).	Rs. 541.00 Lakhs	Rs. 10.82 Lakhs	Rs. 1625/= For issue in person (Plus Rs. 500/= by post)	12 Months

Application for issue of tender document not accompanied by following currently valid documents are liable for rejection.

- (a) Valid registration certificate showing registration of applicant as a contractor in CED, DOS / CPWD / MES / Railways / Public works or other engineering departments of state or Central Government(s) / P & T / State or Central Govt. PSU's / local bodies etc in a class appropriate w.r.t. monetary tendering limit and nature of work. Any requirement specified in the registration certificate by the registering authority, like bonds of SSNL or deposits should have been met by tenderer and documentary proof there of shall be furnished.

The tenderer shall also furnish an attested copy of solvency certificate issued by a Scheduled / Nationalised Bank during the current calendar year in the standard format of this Department, for an amount not less than **Rs. 217.00 Lakhs**, However the solvency certificate issued during previous calendar year shall be considered valid till 31st March of current calendar year.

- (b) Documentary proof of required minimum experience in the form of certificates issued by the concerned clients for whom tenderer has successfully completed works of similar nature and magnitude. **For the work under tendering the tenderer shall furnish attested copies of completion certificates issued by respective clients showing SUCCESSFUL COMPLETION during last SEVEN YEARS of at least THREE works each costing not less than Rs. 217.00 Lakhs (or) Two works each costing not less than Rs. 271.00 Lakhs (or) one single work costing not less than Rs. 433.00 Lakhs of similar nature i.e. office or lab or institutional building works with RCC framed construction including allied PH works.** For this purpose the last year shall be reckoned from the last day of the month previous to the month of issue of this NIT. The value of work for this purpose shall include cost of all materials which are supplied by contractor and also the cost of materials supplied by the client to contractor for work at

the rates fairly comparable with their market prices. Materials issued free of cost shall not be considered. In case the client whose completion certificate is furnished by tenderer as proof of his experience happens to be a private individual / private firm / HUF or a corporate body / company etc, then the certificate shall invariably be supported with copies of certificate issued by appropriate person from the client for deduction of income tax at source in appropriate format relevant to each financial year concerned. Without such TDS certificate application for issue of tender shall not be considered. For experience / completion certificates issued by Govt. officers for works of the Govt. this requirement is exempted.

- (c) Details of contractors permanent establishment including
- i) Nature & location of main & branch offices including address of local office and telephone / fax nos. etc.
 - ii) List of Engineers & other Technical and non-Technical personnel on permanent roll of tenderer. The minimum availability shall be as per CPWD norms relevant to class of registration of tenderer.
 - iii) List of plant & machinery, tools & plants, safety devices / contrivances / centering & shuttering materials, quality control & quality assurance materials / equipments / instruments, survey & measurement equipments / instruments owned by & readily available with tenderer. Minimum availability of above shall be as per CPWD norms relevant to class of registration / tendering limit of tenderer. A certificate from Chartered Accountants / Auditors of the tenderers accounts for last financial year will be submitted in support of contractors claim of possession of above items.
 - iv) Attested copy of registered partnership deed in case of partnership firms including history of firm from its inception, original partners and subsequent changes etc. Attested copy of Memorandum and Articles of Association in case of companies including present constitution of (Names & Addresses) board of Directors. [Any change in the partnership deed or constitution of BOD after submission of offer should be promptly brought to notice of tender inviting authority].
- (d) Documents to show that the average annual financial **TURN – OVER** on Civil Construction works of the contractor / applicant is atleast equal to **30%** of the estimated cost during the last **THREE YEARS** ending on 31st MARCH of the previous financial year. This should be duly audited by a Chartered Accountant. The contractor shall submit TDS certificates in support of his claim. Year in which no turn over is shown would also be considered for working out the average.
- (e) Copies of duly audited accounts balance sheet / profit & loss account certified by Chartered Accountants for last FIVE financial years, to show that the contractor has not incurred any **LOSS** in more than **TWO YEARS** during the last five years ending 31st of March of previous financial year.
- (f) Documents to show that the **BIDDING CAPACITY** of the contractor is not less than the cost of work. The bidding capacity shall be worked out by the following formula:
- Bidding Capacity = $A \times N \times 2 - B$ where:
- A** = Maximum value of construction works executed in any one year during the last seven years taking in to account the completed as well as works in progress.
 - N** = Number of years prescribed for completion of work for which tenders have been invited.
 - B** = Value of existing commitments and on-going works to be completed by contractor during the period of completion of work for which tender document is applied – for.

The Department reserves the right to reject any application for issue of tender papers without assigning any reason.

2. The entire works is to be completed within “**TWELVE MONTHS**” period in accordance with the time schedule indicated in the tender from the 15th day of the date of issue of the work order/written intimation from the Department regarding acceptance of offer. The period includes monsoon period also.
3. The tender documents consisting of drawings, complete specifications, schedule of items for the work to be done and the set of conditions of contract to be complied with by the Tenderer whose tender may be accepted can be obtained from the office of the Head, Construction & Maintenance Division (CMD), SAC, Satellite Road, Ahmedabad – 380 015 on any working day between 10.00 hrs. to 16.00 hrs. on payment of amount mentioned in Para 1 (non refundable) from **17.11.2008 to 28.11.2008.**

In case the tender document is requested to be issued by post the contractor's application along with all necessary documents and the cost of tender document (including additional cost towards postage) as indicated above in the form of account payee Demand draft issued by a Scheduled / Nationalised Bank in favour of the “Accounts Officer, SAC, Ahmedabad” should reach the Head, CMD's Office before 16:00 hrs on the last day of tender issue period indicated above. In view of security reasons representatives of private courier services are not permitted in SAC and therefore tenderers are advised not to send their despatches through private courier service providers.

The Department will not be responsible for late / non receipt or any other consequences of postal delay or loss at any stage of tendering.

Tenders should be submitted in two sealed cloth lined covers one super scribed “Technical & Commercial Bid” and other “Price Bid”. Both the covers shall be put in another, third sealed cloth lined cover. Each cover shall be superscribed with the name of work, NIT number and name and address of Tenderer. In case any deviations are intended from Departmental terms & conditions and / or specifications, or any clarifications are needed by contractor w.r.t. site of work, drawings detailing, working condition any procedure, set – up or any other thing, the same shall be put invariably in the Technical & Commercial bid. Nothing should be revealed by tenderer regarding his quoted amount or quoted rates in his technical & commercial bids. The technical & Commercial bids will be first opened on the due date and time of opening. The technical & commercial bids will be evaluated by the Department including detailed evaluation of contractors suitability for execution of the work which shall comprise evaluation of contractors Technical, financial, organizational and other aspects including Time over – run & Schedule Control, discipline litigational & other relevant history, documentation etc. The assessment of contractors capability to maintain quality in work may be judged independently which may involve inspection of works carried out by tenderer previously and / or his works in progress for assessment of quality and tenderer's capability to execute the work. Any documents, assistance and additional information required by the officials of this Department will be provided by the contractor. The tenderers whose offers are found technically acceptable based on the above technical evaluation would be informed of the time / date of opening of “Price bid”. Price bid of the tenderer who have been technically qualified alone shall be opened. The tenderers who are not found suitable will be informed accordingly. The earnest money deposit said above shall be enclosed to “technical and Commercial Bid”. The decision of the Department with regard to suitability or other wise of tenderer shall be final & binding. No reasons would be furnished for disqualification or otherwise of any contractor.

The right as regards fixing of date of opening of price bids shall rest entirely with the tender inviting authority.

The tenderers are advised to remain disciplined and not to furnish any superfluous information at any stage of tendering process. Any information furnished by a tenderer / applicant is found to be incorrect / incomplete / misleading or any of his actions contrary to the fair and healthy competitive tendering immediately or at a later date would render the tenderer / applicant

liable for penal administrative legal and other action including cancellation of his registration with Government and debarring him from participating in any Government tenders.

4. As said above tender which be placed in sealed covers super scribed with the name of work (as given in para 1) will be received by the Head, Construction & Maintenance Division up to 14.30 hrs. on **10.12.2008** at the office of the Head, Construction & Maintenance Division, SAC, Ahmedabad and will be opened by him in his office on the same day at **15:00** hrs. in the presence of the tenderers or their authorized representatives who would like to be present.

If any tenderer withdraws his tender after the price bid is opened within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Government shall without prejudice to any/ or other right or remedy be at liberty to forfeit 50% (Fifty percent) of the earnest money absolutely.

5. Tenders are to be on the printed form of the Department of Space which can be obtained on payment of the cost of documents mentioned above. The drawings issued with the tender documents should be returned along with the tender. The contractors shall quote the item rates in figures as well as in words. All corrections shall be attested by the dated initials of the tenderer. The contractors not tendering for this work after the purchase of the tender documents must return the tender documents and drawing within 15 days of the due date of receipt of the tender. However, the cost of the tender documents will not be refunded.

6. Tenders not accompanied by the following are liable to be summarily rejected.

- (i) Tenderers may furnish the Earnest Money Deposit through a Crossed Demand Draft/call Deposit on the Reserve Bank of India or State Bank of India or Bank Guarantee by approved Scheduled Bank in prescribed form in favour of "Accounts Officer, SAC Ahmedabad".

Earnest Money Deposits may also be furnished in the form of fixed Deposit Receipts issued by any scheduled Bank and endorsed by the Bank concerned at the disposal of the "Accounts Officer, SAC Ahmedabad" for the work mentioned in para 1 above.

- (ii) Proof of technical and organizational competence to execute the work of above nature and magnitude. i.e. evidence to show the Contractor possesses minimum Engineering establishment, tools & plants, machinery & equipment, steel centering & shuttering materials and testing & survey equipment/ instruments as per CPWD norms relevant to class of registration.
- (iii) Latest work experience certificate (issued by the client) for having executed minimum works of similar nature as mentioned above.
- (iv) Information regarding any litigation in which the applicant was / is involved during the last seven years and complete details including gross amount of claims & amount of award etc., of any current litigation matters pending in or in progress with any client / arbitrator / court / any other legal or judicial forum.
- (v) Authorization for the Head, CMD to seek & obtain detailed references including name & addresses, telephone / fax numbers of officers / clients to whom reference may be made.

7. The contractors whose tender/s is / are accepted will be required to furnish Performance Guarantee and Security Deposit/s (including the Earnest Money Deposit/s) for the due fulfillment of the contract/s at the following rates.

- (a) **Performance Guarantee:**

5% of the tendered amount shall be submitted as an irrevocable Performance Guarantee within a period of 15 days from the date of issue of letter of acceptance.

- (b) **Security Deposit:**

5% of the tendered amount of the work. Deduction shall be made at the rate of 5% of gross amount of each running bill till the full specified sum of SD along with the sum already deposited as earnest money is recovered.

In case his/their tender/s is/are accepted the Contractor/s may arrange to deposit necessary amount/s to cover the full security Deposit/s in the form stipulated for the Earnest Money. The Security Deposit/s may either be furnished in Government Security or other recognized forms endorsed in favour of the Accounts Officer, SAC, Ahmedabad or could be recovered from contractors bills as above.

8. The acceptance of the tender will rest with the Director/Head, Construction & Maintenance Division/ Engineer SG/ Engineer SF/ Engineer SE/ Engineer SD who does not bind himself to accept the lowest or any other tender. No reason will be furnished for the acceptance or rejection of any tender.
- 8A. The tender accepting authority reserves the option to give price preference to the offers from public sector units over those from other tenderers in accordance with the policies of the Government from time to time.
9. Canvassing in connection with tender is strictly prohibited.
10. Any tender which does not fulfill any of the prescribed conditions will be liable to be rejected.
11. Government also reserves the right to split or alter the scope/or reduce quantum of work before issue of work order and the contractor shall not have any claim what so ever on this account.
12. Amount quoted by the contractor in item rate tender shall be accurately filled in figures and words so that there is no discrepancy between figures and words. However, if discrepancy is found, the rate(s) which correspond with the amount(s) worked out by the contractor shall be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rate written either in words or in figures, then the rate quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures & in words tally but the amount is not worked out correctly, the rate quoted by contractor will be taken as correct and not the amount.
13. The tenderer shall be in possession of CED specifications Booklet and if required these can be had from the office of the Head, CMD on payment of prescribed cost.
14. For clarification of any discrepancy/ clarification required from bidders, a pre bid meeting will be conducted if felt necessary by tender inviting authority, date, time & venue of which shall be communicated separately.

Signature of Tenderer

**Head,
Construction & Maintenance Division/SAC**